

**Crystal Bay Township
Lake County, Minnesota**

**RESOLUTION OF TOWNSHIP BOARD
RESOLUTION NO. 3.2026.07**

Amended on 7-21-2026

FINDINGS

The Town Board of Crystal Bay hereby finds it is best for the public health, welfare, and safety, for the Township of Crystal Bay to have a Housing Commission. The Town Board also finds that it is necessary for the Town to investigate ways to promote housing, to promote affordable housing, and to improve the compatibility of new and existing housing.

RESOLUTION

WHEREAS, Crystal Bay Township (the "Town") resolves as follows:

1. There is hereby a Housing Commission established. That Housing Commission shall have the composition and term lengths set forth in this Resolution.
2. The Housing Commission shall be funded by grant and shall have no authority to spend Town money.
3. The purpose of the Housing Commission shall be to identify ways within Crystal Bay Township to promote the development of new housing, to seek solutions to improve the compatibility of new and existing housing and to promote the affordability of housing. The findings of the Housing Commission shall be brought to the attention of the Town Board in the form of recommendations.
4. There shall be an odd number of either five or seven members of the Housing Commission. They shall be:
 - i. Sarah Mayer
 - ii. Barbra J Kohlstedt
 - iii. Colby Abazs
 - iv. Honor Schauland
 - v. Charlotte Hughes
 - vi. Michael Miller
 - vii. Rachel Clark
5. The Housing Commission shall exist for a period of six months, with the first day to be 3/24/26 and the last to be 09/24/26. The Town may, in its sole discretion, create successive six month terms for the Housing Commission on such a schedule as it sees fit. The Town Board shall appoint replacements at the end of each term. The Town Board may reappoint the same person multiple times to the Housing Commission.

6. The Housing Commission shall generally hold one regular meeting each month. The meeting date and meeting schedule of the Housing Commission shall be established by resolution of the Housing Commission. The Housing Commission shall adopt rules for the transaction of its business, keep a record of its resolutions, transactions, minutes, and findings.
7. The Housing Commission shall consider and make recommendations designed to promote the development of new housing, to seek solutions to improve the compatibility of new and existing housing and to promote the affordability of housing. All recommendations made by the Housing Commission shall take into consideration any established policies and ordinances in force.
8. The Housing Commission shall make recommendations by majority vote. Four members shall form a quorum. Should there be vacancies on the housing commission, a majority of the filled seats shall form a quorum.
9. As of August 1st 2026 the compensation for members of the Housing Commission shall be \$100.00 for each **regularly scheduled** monthly meeting attended, as well as mileage at the approved IRS rate.
 - a. Approved Mileage:
 - i. Mileage to and from regular scheduled meetings
 - ii. Mileage to attend Lake County HRA/other Lake County Meetings pertaining to the Housing Commission.
 - iii. Other mileage expenses should be pre-approved in writing by the Town Clerk.
 - b. Payroll:
 - i. Original Timesheets must be handed into the Clerk at your regular scheduled meetings, or mailed to P.O. Box A. Finland MN 55603 by the last business day of the calendar month.
 - ii. Emailing Copies will no longer be sufficient for payment.
10. Any member of the Housing Commission may be removed at any time by a vote of the Town Board with or without cause.
11. The Housing Commission shall appoint from among its members a chair. The chair shall preside at the meetings of the Commission and shall be responsible for carrying out policy decisions of the Commission. The chair shall serve until a successor is selected and qualifies.

NOW, THEREFORE, BE IT RESOLVED, the Town Board of Crystal Bay hereby resolves to AMEND the foregoing Resolution

Dated: 7/21/2026

All those in favor:



Paul Hartshorn- Board Chair



Michael Nikula - Vice Chair



Roger Peterson- Supervisor

All those opposed:

Paul Hartshorn- Board Chair

Michael Nikula- Vice Chair

Roger Peterson - Supervisor

Abstentions:

Enacted by the Board of Supervisors of Crystal Bay Township on 7/21/26



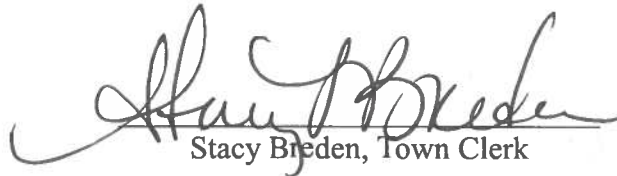
Paul Harshorn, Board Chair

The Resolution

☒ Passes

☐ Fails

Signed & Attested by



Stacy Breden, Town Clerk

ORIGINAL

