



TOWN OF CRYSTAL BAY

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Finland, MN 55603
218-353-1236

crystalbaytownship@gmail.com

Crystal Bay Township Parks & Rec

SUMMER May 1st – October 1st Winter November 1st to April 30th

Benefits:

- Pension, 5% PERA contribution and match – Not applicable for Seasonal Workers or minors
- Wage: \$20.00 per hour and \$30.00 per hour for anything over 40hrs in 1 work week.
- Hours per week: 10-25hrs a week or as needed (overtime possible depending on weather events)
- ESST (Earned Sick and Safe Time) -Resolution #231912
- PFML (Paid Family Leave) Resolution # 11.2025.09

Job Overview:

Maintain Clair Nelson Center Grounds, Ball Field & Triangle

Responsibilities:

- Operate all township and/or rented equipment safely.
- Be responsive to community members' complaints.
- Routine Maintenance of the Township grounds including but not limited to; brush cutting, ball field maintenance, repair of equipment and other projects as necessary and appropriate.
 - **WINTER: Prompt snow removal from pathways around the Community Center**

Requirements:

- Skill in operating a tractor and small engine and power equipment.
- Ability to be self-directed and work independently.
- Ability to establish and maintain effective working relationships with employees, other agencies and the public.
- Ability to work outside in all kinds of weather.
- Ability to communicate effectively both verbally and in writing.
- Ability to direct the work of others.
- Working knowledge of maintenance and repair on light equipment and small engines.
- A willingness to work evenings, weekends and holidays as needed.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

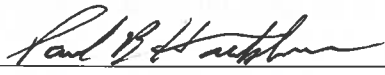
- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand, sit, walk and talk or hear. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and smell.
- The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception, and the ability to adjust focus.

Work Environment:

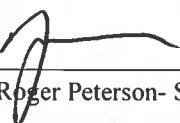
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee frequently works in outside weather conditions. The employee regularly works near moving mechanical parts and is regularly exposed to wet and/or humid conditions and vibration. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals.
- The noise level in the work environment is usually loud in field settings, and moderately quiet in office settings.

Board Approved:

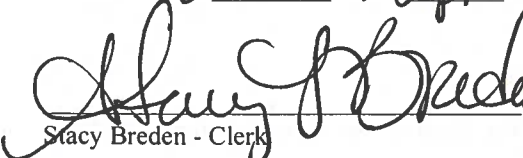

 _____ date: 4-21-26
 Paul Hartshorn- Board Chair


 _____ date: 4-21-26
 Mike Nikula – Board Vice Chair


 _____ date: 4/21/26
 Roger Peterson- Supervisor

ORIGINAL

Attested to this 21st day of April, 2026


 _____ date: 4.21.26
 Stacy Breden - Clerk

Filed in the Clerk's Office on

