

Town of Crystal Bay

Emergency Board Meeting
Finland Community Center

Minutes

June 20th, 2024

- I. Attendance: Stacy Breden, Randy Josephson, Mike Nikula, Roger Peterson, Terri Perfetto, Douglas Perfetto
- II. Mike called the Special Meeting of the Crystal Bay Town Board to order at 7:03 pm with the Pledge of allegiance.
- III. Mike Approves the Agenda with an edit to the Special Meeting noting it is 6/25/24 and move the wording in IV. A from Authorize the work to be done to Review the work being done. Roger Seconds, Passed by unanimous consent.
- IV. Special Business: To discuss the Initial Review of Storm Damage, washout from 6/18/24 Storm
 - A. Review the following work being done in the initial Emergency Phase:
 1. Is there any knowledge of residence stuck in their homes?
 - a. No
 2. Has contact been made with residence?
 - a. Yes
 3. Thoroughly Assess the damage to the Town Roads and Township buildings/ property
 - a. Doug and Stacy went around all Town Roads and took GPS coordinance and pictures.
 - b. Initial Documentation information from Matt Pollmann (See NOTES SHEET)
 - c. Township Employees and Officers need to use a Disaster Timesheet.
 - d. Every project (road) needs before and after documentation.
 1. Measurement of the damage and a description.
 2. Volume of dirt as well as the kind of dirt used to temporarily or permanently repair.
 3. What vehicle(s) were used (per project, personal and Township even the Township truck) and duration of time used.
 4. Keep time of hours worked on projects (admin and road).
 - a. State does not reimburse administration but FEMA does, document anyway.
 - b. Same procedure goes for residents who volunteer to help or contractors.
We need their time on the project with specifics to vehicles they use to do their job.
 - B. Discuss what actions are to be taken between now and 6/25/24
 1. Estimate the cost of damage from this storm
 - A. Roger asks Doug to get an estimate from VanHouse on delivered gravel, and then to Get an estimate to Stacy.
 2. Roger Motions to make the work on the following roads a priority understanding that Overtime will be accrued.

- Riverside Drive
- Breezy Lane
- Mattson Road
- Ostman Road

Mike Seconds, passed by unanimous vote

3. Doug asks to put a Facebook post out stating that if any Crystal Bay residents would like to Help in the clean up efforts to give him a call. -Stacy will do that

Other Notes:

1. Residents with personal property issues can contract the Clerk for information on how to go about reporting that to the County.

- V. MOTION: to adjourn the meeting at 7:57 pm until 7:00 p.m. on 6/25/24 at the Clair Nelson Community Center for a Special Meeting to further discuss this Emergency Situation.
Motioned by Roger, Seconded by Roger passed by unanimous consent.

_____ date: _____

Paul Hartshorn- Chair

_____ date: _____

Mike Nikula - Vice Chair

_____ date: _____

Roger Peterson - Supervisor

Attested to this 16th day of July, 2024

_____ date: _____

Stacy Breden - Clerk