

# **Town of Crystal Bay**

Emergency Board Meeting  
Finland Community Center

## **Minutes**

June 20th, 2024

- I. Attendance: Stacy Breden, Randy Josephson, Mike Nikula, Roger Peterson, Terri Perfetto, Douglas Perfetto
- II. Mike called the Special Meeting of the Crystal Bay Town Board to order at 7:03 pm with the Pledge of allegiance.
- III. Mike Approves the Agenda with an edit to the Special Meeting noting it is 6/25/24 and move the wording in IV. A from Authorize the work to be done to Review the work being done. Roger Seconds, Passed by unanimous consent.
- IV. Special Business: To discuss the Initial Review of Storm Damage, washout from 6/18/24 Storm
  - A. Review the following work being done in the initial Emergency Phase:
    - 1. Is there any knowledge of residence stuck in their homes?
      - a. No
    - 2. Has contact been made with residence?
      - a. Yes
    - 3. Thoroughly Assess the damage to the Town Roads and Township buildings/ property
      - a. Doug and Stacy went around all Town Roads and took GPS coordinance and pictures.
      - b. Initial Documentation information from Matt Pollmann (See NOTES SHEET)
      - c. Township Employees and Officers need to use a Disaster Timesheet.
      - d. Every project (road) needs before and after documentation.
        - 1. Measurement of the damage and a description.
        - 2. Volume of dirt as well as the kind of dirt used to temporarily or permanently repair.
        - 3. What vehicle(s) were used (per project, personal and Township even the Township truck) and duration of time used.
    - 4. Keep time of hours worked on projects (admin and road).
      - a. State does not reimburse administration but FEMA does, document anyway.
      - b. Same procedure goes for residents who volunteer to help or contractors.  
We need their time on the project with specifics to vehicles they use to do their job.
  - B. Discuss what actions are to be taken between now and 6/25/24
    - 1. Estimate the cost of damage from this storm
      - A. Roger asks Doug to get an estimate from VanHouse on delivered gravel, and then to Get an estimate to Stacy.
    - 2. Roger Motions to make the work on the following roads a priority understanding that Overtime will be accrued.

- Riverside Drive
- Breezy Lane
- Mattson Road
- Ostman Road

Mike Seconds, passed by unanimous vote

3. Doug asks to put a Facebook post out stating that if any Crystal Bay residents would like to Help in the clean up efforts to give him a call. -Stacy will do that

Other Notes:

1. Residents with personal property issues can contact the Clerk for information on how to go about reporting that to the County.

V. MOTION: to adjourn the meeting at 7:57 pm until 7:00 p.m. on 6/25/24 at the Clair Nelson Community Center for a Special Meeting to further discuss this Emergency Situation.

Motioned by Roger, Seconded by Roger passed by unanimous consent.

\_\_\_\_\_ date: \_\_\_\_\_

Paul Hartshorn- Chair

\_\_\_\_\_ date: \_\_\_\_\_

Mike Nikula - Vice Chair

\_\_\_\_\_ date: \_\_\_\_\_

Roger Peterson - Supervisor

Attested to this 16th day of July, 2024

\_\_\_\_\_ date: \_\_\_\_\_  
Stacy Breden - Clerk