

# **Town of Crystal Bay**

Regular Board Meeting  
Finland Community Center

## **Minutes**

February 21st, 2023

- I. Attendance: Colby Abazs(Zoom), Danielle Hefferan, Russ Vance(Zoom), Honor Schauland, Paul Hartshorn, Karl Klinker, Doug Perfetto, Erik Helgesen(Zoom), Randy Josephson, Mike Nikula, Amy Nikula, Vaughn Hoff, Nancy Anselment Olson, Gary Olson, Ellie King, Kaare Melby, Scot Doratt.
- II. Paul called the Regular Meeting of the Crystal Bay Town Board to order at 7:02 pm with the Pledge of allegiance.
  - A. MOTION: To approve the Regular January Meeting Minutes. Motioned by Karl, Seconded by Russ, Passed by unanimous consent.
  - B. MOTION: To approve the Treasurer's Report. Motioned by Russ, Seconded by Karl, Passed by unanimous consent.
  - C. MOTION: To approve paying all bills and claims due. Motioned by Karl, Seconded by Russ, Passed by unanimous consent.
  - D. The board reviewed correspondence received by the Town.
- III. Reports
  - A. Clerks Odds and Ends: Colby
    - 1. Colby made a mistake when putting together the annual meeting schedule and the Annual Town Meeting is actually supposed to be on March 14 not March 7th as we have advertised. Since this date is set by the state we will need to spread the word to everyone about the new date. All other details of place and time are the same. Currently the incorrect date has been published in the paper, on Facebook, and our posting places. Colby will put a correction notice in all those places and plans to run an add with the correct info timed to come out the weekend before the Annual Meeting.
    - 2. Town folks timesheets and such need to go to an official town drop box which right now is only our PO box at the Finland Post office which can be accessed using the postal system. Colby will look into some sort of locked drop box that could be in an accessible place at the Community Center.
  - B. Road and Bridge: Doug
    - 1. Remanning the grader which will come with a 2 year 5000hr warranty. It will cost \$25,000
  - C. Community Center: Honor
    - 1. MOTION: to pay out of Town funds to get some portable toilet facilities for St Urho Days. Motioned by Karl, Seconded by Paul, Passed by unanimous consent. Friends of Finland will coordinate and send us the bill.
    - 2. Many regular events continue to happen and there were several successful bigger events this last month.

D. Cemetery: Vaughn

1. 3 more plots were sold.
2. We are in need of a new flag poll and maybe we could get a solar lighted one to eliminate that regular bill.

E. Housing Project: Erik

1. Erik met with Lake County HRA Director and they are excited to partner with our housing work. Also met with One Roof Housing in Duluth which has built and sold houses in the area in a land trust model. They are no longer building north of Duluth but are interested in supporting with expertise around the land trust model if we were to build. The Duluth Habitat for Humanity is interested in reengaging in projects in Lake County which is in their service territory. Worked with North Shore Area Partners to apply for a grant from the Age Friendly Coalition for developing age appropriate housing. Hope to hear back within a month or so. Friends of Finland would be the fiscal agent for this grant. Looking ahead to plan more community engagement events
2. Erik, Colby, and Honor are engaging in conversations with RSDP(our current grant provider) about deepening and extending our collaboration around housing in Crystal Bay.
3. The Town was awarded the Laura Jane Musser Fund grant we applied for. So that provides an additional \$5000 to support this housing effort.
4. MOTION: To accept the Laura Jane Musser Grant in the amount of \$5000. Motioned by Russ, Seconded by Karl, Passed by unanimous consent.

F. El Roska Project: Friends of Finland

1. This project has been discontinued due to the County having other plans for the preferred location for the facility.
2. MOTION: to rescind the previous Motion at the 12/20/22 Board Meeting(minute item IV.A.3) regarding town purchasing and ownership related to the El Roska Project, Motioned by Paul, Seconded by Russ, Passed by unanimous consent.
3. MOTION: to rescind all support for the El Roska Project, Motioned by Paul, Seconded by Russ, Passed by unanimous consent.

IV. Old Business

A. Schoolhouse Creek Cartway

1. MOTION: To adopt Resolution Requiring Payment To Open A Cartway. Motioned by Russ, Seconded by Karl, Passed by unanimous consent.

B. Fema Reimbursements for Spring Washout Event

1. Colby and Russ will follow up with County folks to find a path forward to applying for and ideally getting reimbursement for the roughly \$53,000 to date of Road Repair work related to the 2022 spring washout weather event.

V. New Business

A. Local Board of Appeal and Equalization

1. Set the Town Board of Appeal and Equalization Meeting for Thursday May 4 at 1pm at the Finland Community Center. Colby will check in with Gregg to confirm the final date.

B. Nature Childcare Regular Donation Ask

1. Provided a report of the last year and thanks for support through the Town Rotating Loan. There will also be an ask for a donation at the Annual Meeting.

C. Board Leavy Recommendation

1. MOTION: Based on the Road and Bridge expenses of recent years the Town Board recommends this leavy to the Annual Town Meeting so as to be able to maintain a sustainable budget. (notes amount of change)

2. #100 General Fund	35,000
3. #110 Town Hall Building	25,000
4. #120 Community Projects	5,000
5. #201 Road & Bridge	70,000 (+10,000)
6. #225 Emergency Services	22,500
7. #226 Cemetery	2,000
8. #401 Capital Buildings	10,000 (+5,000)
9. #406 Capital Equipment	25,000 (+20,000)
<b>10. Total Levy</b>	<b>194,500</b>

11. Motioned by Karl, Seconded by Russ, Passed by unanimous consent.
12. MOTION: to move the Waste Diversion Facility Levy Fund incomes to the Road and Bridge fund given that the project that levy was originally designed for has ceased. Motioned by Russ, Seconded by Paul, Passed by unanimous consent.

D. Other Agenda Items for Annual Meeting?

E. Friends of Finland Audit

1. Russ received a question about where the money the Town pays to Friends of Finland goes. Honor makes an annual report at the Town Annual Meeting and can make 3 years of financials available.

VI. MOTION: to adjourn the meeting at 8:31 pm until March 21, 2023 at 7:00 p.m. at the Finland Community Center. Motioned by Russ, Seconded by Karl.