

# **Town of Crystal Bay**

Regular Board Meeting  
Finland Community Center

## **Minutes**

Aug 16th, 2022

- I. Attendance: Colby Abazs, Paul Hartshorn, Doug Perfetto, Danielle Hefferan, Karl Klinker, Vaughn Hoff, Russ Vance(Zoom), Erik Helgesen(Zoom).
- II. Paul called the Regular Meeting of the Crystal Bay Town Board to order at 7:14 pm with the Pledge of allegiance.
  - A. MOTION: To approve the Regular July Meeting Minutes as amended. Motioned by Russ, Seconded by Paul, Passed by unanimous consent.
  - B. MOTION: To approve the Treasurer's Report. Motioned by Paul, Seconded by Karl, Passed by unanimous consent.
  - C. MOTION: To approve paying all bills and claims due. Motioned by Karl, Seconded by Paul, Passed by unanimous consent.
  - D. The board reviewed correspondence received by the Town.
- III. Reports
  - A. Clerks Odds and Ends: Colby
    - 1. Colby is working on reworking our accounting structure to better align with the state recommendations and to apply the learning they had at the MAT training. So reports will start looking a little different over the coming months and when comparing between this and last year's accounting. We will try and clarify when particular things are different and why.
    - 2. Affidavits of Candidacy are due today. Paul, Karl and Danielle all have positions that are coming up to the end of term and Russ will need to run to fill the remainder of the term he was appointed to.
  - B. Road and Bridge: Doug
    - 1. Credit Card Limit was reached which caused some embarrassment when Doug went to make a purchase and the limit had been reached.
    - 2. MOTION: to set up the Town credit card to be paid in full on the statement date. Motioned by Russ, Seconded by Paul, Passed by unanimous consent.
  - C. Community Center: Honor
  - D. Cemetery: Vaughn
    - 1. Going through the records Vaughn has found references to family deeds were possibly given to folks to reserve plot areas. We as yet have not been able to find any corresponding records of the deeds held by the Township.
    - 2. Colby and Vaughn will plan a meeting with Gahl at the earliest convenience to make sure all cemetery documents and files are transferred to the Town's possession.

3. We will also reach out to non profit support groups who might be able to help us with an overhaul and modernization of our Cemetery.
4. There are some disease trees that will need to be removed soon. Vaughn will solicit quotes to assess the cost and urgency of the tree removal.

E. Housing Project: Colby

1. MOTION to contract with Erik Helgesen to be the Housing Project Coordinator. Motioned by Paul, Seconded by Karl, Passed by unanimous consent.

F. Composting Facility: David

IV. Old Business

V. New Business

VI. MOTION: to adjourn the meeting at 7:54 pm until September 20, 2022 at 7:00 p.m. at the Finland Community Center. Motioned by Karl, Seconded by Paul.